

**MAINE GAMBLING CONTROL BOARD
MEETING MINUTES
June 20, 2017
9:00 – 11:00 a.m.
Department of Public Safety
Gambling Control Conference Room
Augusta, Me**

Meeting opened at 9:00 a.m.

Board members present: Tim Doyle, Chair; Greg McNeal and Bob Harmon

Excused: Board members Alfred Skolfield and Barbara Dresser

Legal counsel present: Assistant Attorney Ron Guay

Staff members present: Executive Director Milton Champion, auditors Donald Berrie and Joy Bonenfant, Inspector Supervisor Vicki Gardner, State Police Detective Don Armstrong, Office Assistant Mallory Reilly and Office Specialist Kathy Robitaille (new to Gambling Control Staff)

Introductions

Review of 5/16/17 Minutes

Motion: Bob Harmon motioned to approve the minutes as presented

Seconded: Greg McNeal

Unanimous vote

Executive Director Report – Milton Champion

Operations – 9 shipments of machines and/or associated equipment shipped into Maine to licensed facilities in May. Inspectors completed 646 observations, 34 checklists, one violation of a minor on the casino floor; two violations remain under review, and 18 self-exclusions. Gambling Control Unit staff has reviewed proposed rule changes by Director Champion and will be presented to the Board at the July meeting. Director Champion is in the process of meeting with the Massachusetts Gaming Commission regarding Maine's ability to be part of a regional voluntary self-exclusion program, which is the first of its kind. He will present this to the Board when he has more information. This program will give those who self-exclude in Maine, the ability to be included in a regional list comprising of New Hampshire, Connecticut, Massachusetts, Rhode Island and New York. No gambling bills to this date have passed in the Legislative session.

Auditor Report – Joy Bonenfant

(Information below is based upon data that is available on the Gambling Control website.)

May 2017 tax revenue of \$4,758,173.08 has increased by 4% or \$197,577.12 from May 2016.

Pay out percentage for the average of the casino floor for both facilities is 90.87 %.

The Board has also received reports for Hollywood and Oxford Casinos showing allocations of May 2017's revenues. The audit program at Oxford Casino was resumed on June 1st, several areas of the casino were audited to include both the table and slot counts, the cage, and a random sample of 10 business days in the month of May. There were a minimal number of instances where forms were missing all signatures needed to comply with internal controls and in all of these instances Oxford has previously addressed with employees. Two typographical errors were found on the Slot Operations Cumulative Daily Remittance Report and one on the Tables Games Operations Daily Remittance Report, these errors were corrected day of audit. Oxford Casino should consider changing the Plexiglas on the table in the count room to allow for transparency. The gentlemen in the count room were a pleasure to work with; Mr. Sampson is very knowledgeable and was quite informative.

On June 8th, a second on-site audit was conducted at Oxford Casino and they were found to be in compliance in the following areas:

- Gaming tables fills and credits
- Key control
- Use, receipt, inventory, security, storage and destruction of cards, chips, tokens
- Jackpots not paid from the slot machine

On June 16th, a third on-site audit was conducted at Oxford Casino's business office and they were found to be in compliance in the following areas:

- Unsecured Currency
- Complimentary services or things of value
- Payouts of merchandise or other things of value
- Expired unclaimed prizes and tickets

Question asked if these audits were known about ahead of time. Response was that the ones listed above were known ahead of time. Going forward, they may not be announced but the Director reassured that the audits would not disrupt either facilities day to day operations. And unannounced visits would be minimal.

State Police Detective's Report – Don Armstrong

(The following numbers are for the past two months):

17 thefts, from these 15 of them –either funds were recovered at the casinos or the money was returned after the “Do the Right Thing” letter was sent out. Of the remaining two thefts; one person was charged with a criminal summons and the other is still pending investigation.

124 renewal licenses, 42 new licenses and 34 pending licenses were processed. Calls from local police departments: May: Oxford had 16 and Bangor had 15. June: Oxford had 16 and Bangor had 13.

Unfinished Business: None

New Business:

A. Self-Exclusion program – Facility to State (discussion)

One subject signed a three year self-exclusion with the State, but was on Lifetime exclusion with Hollywood Casino. Now he is on two separate lists. Would we honor the three year or the Lifetime? If a person is on the Lifetime list, after five years, they can request to go off it.

Discussion ensued by the Board. Should the facilities be asked for their lists to add to our State list? Bob Harmon thought we should have one list, may need to make a special exemption for this individual. John Gibboni, Hollywood Casino, advised he was told to carry on with their list in 2012. If the State wants the list, they (we) would need to take all 146 Lifetime Exclusions from 2005. Vicki Gardner advised that letters were sent out to patrons on Self-Exclusion lists in 2012, knowing that it would exclude them from both casinos, but giving them the option.

Chair Tim Doyle motioned that we could leave the Self-Exclusion list alone, prior to 2012 and then move forward with our State list. This individual discussed above, will be lifted from the State list but must discuss with Bangor/Hollywood Casino about their list.

Motion: by Greg McNeal to accept and move forward in that direction.

Seconded: by Bob Harmon

Unanimous Vote

Individual License Consent Agreement – Andrew Wiser

The Executive Director may enter into consent agreements with individuals, not facilities according to Resolution 3. The Board was given signed copies of the Consent Agreement with Andrew Wiser, written by Ron Guay. Tim Doyle advised that he wants to monitor these, to ensure the Director's decision making is in agreement with the Board. According to resolution 3 the Board will receive a monthly report on any agreements, as well as copies of those agreements signed by the Director and AAG. The signature portion of the agreement was determined by the Board to change from the Chairman's signature requirement to the Executive Director.

Organization Chart for IC Changes – Hollywood Casino – Bangor

These are title changes only. No issues with title changes.

Motion to approve: Bob Harmon

Seconded: by Greg McNeal

Unanimous vote

RFP for Central Monitoring System – Dir. Champion

Director Champion went through suggested changes for the RFP, as printed in red. Discussion and approval went page by page with the Board. Suggestions by Chair Tim Doyle for the Evaluation Committee to review RFPs were: Assistant to the Commissioner Janet Joyeux, Tracy Poulin; State Police, Lt. Scott Ireland; State Police and Greg McNeal, Board member plus Milton Champion.

Director Champion will contact the Department of Purchases to make these changes.

At the July 18th meeting, a clean copy of the RFP will be presented along with an update in the process.

Public Comment: None

*Next meeting on July 18th. No meeting to be held in August.

Motion to adjourn: Bob Harmon

Seconded: by Greg McNeal **Unanimous vote at 10:15 a.m.**

